



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution		YA GOVT COLLEGE FOR WOMEN CHIRALA
Name of the head of the Institution		Dr .Ch.Ramanamma
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08594232204
Mobile no.		9440945039
Registered Email		gdcwchirala@gmail.com
Alternate Email		chirala.jkc@gmail.com
Address		Beside Municipal Office
City/Town		Chirala
State/UT		Andhra Pradesh
Pincode		523155
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	A V Ramana Rao
Phone no/Alternate Phone no.	08594232204
Mobile no.	9292058594
Registered Email	gdcwchirala@gmail.com
Alternate Email	chiralagdcw.iqac@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://yagcwchirala.ac.in/userfiles/2015-16%20EC-62-RAR-065-YA%20GDC-AQAR_docx.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://yagcwchirala.ac.in/userfiles/AC_ADEMIC%20CALENADR%202016%20%2017.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	72	2005	05-Jan-2005	04-Feb-2010
2	B	2.71	2013	05-Jan-2013	04-Jan-2018

6. Date of Establishment of IQAC	01-Jul-2013
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Communication skills and	16-Aug-2016	10

Oral Communication	10	
Professional and Life Skills	21-Jan-2017 10	10
Preparation of E Content	16-Mar-2017 10	13
Training on MS Office	14-Mar-2017 10	4
Guideline in Applying for UGC Projects	01-Aug-2017 1	18
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
UGC	FACULTY DEVELOPMENT PROGRAMME	UGC	2016 365	578016
UGC	FACULTY DEVELOPMENT PROGRAMME	UGC	2017 730	15000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

Yes

If yes, mention the amount

300000

Year

2016

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1.Student study projects were prepared by students 2.Three proposals were submitted and One MRP was sanctioned 3.Two proposals were submitted, waiting for sanction 4.Five departments have taken up MoUs with industries and institutions 5.Published annual magazine for 201617 6.Organized two placement drives under JKC and about 60 students got selections

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
<p>1. Preparation of subject wise/paper wise curricular plans for by teachers 2. Conduct of curriculum enrichment programs like certificate and value addition courses 3. Preparation of study projects by students 4. Sending proposals for sanction of financial assistance for Research Projects 5. Sending proposals for sanction of financial assistance for National Seminars 6. MOUs with several Academic institutions and Industries 7. Publication of institutional magazine "Spoorthi" for the year 201617 8. Conduct of placement drives under JKC 9. Submission of online assessment report for grading to NIRF 2017 AISHE - 2017 10. Observance of nationally and internationally significant days 11. Preparation and uploading of API scores of teachers into CCE website 12. Preparation for academic audit by CCE</p>	<p>1. Teachers prepared curricular plans 2. Most departments planned and started curriculum enrichment programs 3. Student study projects were prepared by students 4. Three proposals were submitted and One MRP was sanctioned 5. Two proposals were submitted, waiting for sanction 6. Five departments have taken up MoUs with industries and institutions 7. Published annual magazine for 201617 8. Organized two placement drives under JKC and about 60 students got selections 9. Submitted the reports for grading to NIRF2017 and AISHE2017 10. Observed days like International Yoga day, World Population day, International Human Trafficking day, Hiroshima day, Ozone day , AIDS day International Slave Trade and Abolition day, Mathrubhasha Dinotsavam, Mother Teresa birthday etc. 11. Guided and Prepared API scores for all teachers, 12. Held academic audit on 30122016</p>

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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2016

Date of Submission	01-Feb-2016
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Yarlagadda Annapurnamba Govt. College for Women, Chirala is affiliated to Acharya Nagarjuna University, Guntur so it has to follow the curriculum designed by the university. The college offers U.G. and P.G. courses keeping in mind goals and objectives that is to make the students employable through holistic education and skill development. All the courses are under semester pattern. The University circulates academic schedule that specifies the duration of the semester, the date of commencement and end of semesters with list of holidays. In the beginning of the academic year an action plan is prepared by the IQAC. Separate timetables for Arts, Commerce, and Science are prepared with the help of Time table committee. The Internal Quality Assurance Cell prepares Annual academic and curricular plan with the coordination of Home examination Committee and co-curricular and extracurricular activities committee and circulates the same to all departments. In tune with the changes of syllabi made by the university, the college Library committee procures required number of books and research journals in the library as per the recommendations made by the in-charges of the departments concern. All the departments are provided with computers with high speed internet connectivity. The teachers are preparing Power point presentations, digitized notes, monographs and download YouTube videos to use in classes. Well-equipped laboratories, library with number of books, journals, e-books, English Language Lab, Free internet browsing centre are the facilities that are available for students and staff for the enrichment of curriculum. Digital class rooms, LMS Podium, smart boards, e class rooms are available and are being used regularly for teaching. Bridge courses are conducted in the beginning of academic year to the newly joined students to explain curriculum concept and to update their knowledge in the subjects concern. In the beginning of Academic year every department arranges Departmental meeting and distributes Syllabus to all faculty members. The faculty prepares Annual Academic and Curricular plan as per the academic calendar and implements the same. If there are constraints to complete the curriculum extra classes are conducted. Each department conducts Tutorials and seminars for internal assessment. Home examination committee plans and conducts home exams as per the schedule. The answer scripts are valued and distributed to the students. Based on the performance in the Home exams slow learners of the class identified and remedial classes are conducted for such students. Project works are given to students are being guided by the faculty members of the subject concern.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
E-Commerce	Nil	01/12/2016	30	Nil	SKILL DEVELOPMENT

E - CONTENT DEVELOPMENT	Nil	05/10/2016	30	Nil	SKILL DEVELOPMENT
FREEDOM FIGHTERS IN ANDHRA PRADESH	Nil	01/08/2016	30	Nil	SKILL DEVELOPMENT
Soil Analysis	Nil	17/10/2016	30	Nil	SKILL DEVELOPMENT
Water analysis	Nil	18/10/2016	30	EMPLOYABIL ITY	Nil
Clinical tests	Nil	15/09/2016	30	EMPLOYABIL ITY	Nil
CELL PHONE MECHANISM	Nil	01/08/2016	30	EMPLOYABIL ITY	Nil
TAEKWONDO	Nil	21/09/2016	90	Nil	SKILL DEVELOPMENT
Horticulture	Nil	14/11/2016	30	EMPLOYABIL ITY	Nil
COREL DRAW	Nil	03/08/2016	30	EMPLOYABIL ITY	Nil
PHP MY SQL	Nil	03/08/2016	30	EMPLOYABIL ITY	Nil
TAILORING	Nil	26/12/2016	30	EMPLOYABIL ITY	Nil
House Wiring	Nil	01/08/2016	30	EMPLOYABIL ITY	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	HEP	06/07/2015
BCom	GENERAL	06/07/2015
BCom	COMPUTER APPLICATIONS	06/07/2015
BSc	MPC	06/07/2015
BSc	MPCs	06/07/2015
BSc	MSCs	06/07/2015
BSc	MCCs	06/07/2015
BSc	MZC	06/07/2015
BSc	BZC	06/07/2015

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	601	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
00	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	GEN VISIT TO VUNDAVALLI CAVES	15
BSc	BZC Veterinary Hospital	14
BSc	BZC VISIT TO VADAREVU	14
BSc	BZC Visit to Crystal Sea Foods	14
BSc	MZC Visit to Vodarevu Beach	9
BSc	MZC Visit to Ramapuram Fields	9
BSc	MZC Study tour to Chennai , Bengalore	5
BSc	MPCs Visit to MeeSeva	32
BA	HEP Visit to MOTUPALLI TRADING CENTRE TEMPLE	41
BA	HEP Visit to Visit to Kanaparathi Museum	24
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
All the students of the college are satisfied with the regularity of the staff to the college and their punctuality to class. Majority of the students have opined that their teachers are motivative from time to time. The students are satisfied with the communication skills of their teachers are satisfactory and

their communication is good with the subject. The students are not having any complaints regarding timely completion of syllabus and they are satisfied with completion of the syllabus in time by their teachers. Majority of the students are satisfied with the good discipline in the college as well as in the class room. They did not feel any disturbing environment during the classes. Majority of the students are happy with the mid-term exams conducted by the examination cell. But some of the students have expressed that conduct of some more exams will be more helpful to them. Majority of the students have expressed satisfaction with the assignments assigned to them and no complaints in this aspect. Majority of the students are satisfied with their project work and the guidance provided by the teaching faculty to complete the same. Only very few students requested some more project works if possible. Most of the students are happy with the content prepared by the teacher to the class. They are satisfied with the material / notes provided. Some of the students have requested to provide more material as some of the papers are newly introduced. The students have expressed their satisfaction with the teaching aids that are have been used in the class room. But some of the students have requested to prepare more e - content or teaching aids for the class. Majority of the students felt happy with the caring nature of their teachers with them. Majority of the students have opined that their teachers guiding them in a proper way whenever required.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	HEP	60	39	39
BCom	GEN	30	36	36
BSc	MPC	30	21	21
BSc	MPCs	30	30	30
BSc	MZC	30	24	12
BSc	BZC	50	24	24
BSc	MSCs	50	11	11
BSc	MCCs	50	19	19
BCom	CA	30	36	36

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	582	0	30	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
30	30	9	7	4	9
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student counseling system or ward system is in practice in our institution. All the students are being counselled whenever required. Special focus will be kept on slow and moderate learners and monitored from time to time. For slow learners, the teachers will provide Special Guidance, Remedial classes and home assignments to increase their learning levels. College will also conduct the counseling sessions to the students, to make them confident. Group studies, group discussions are in practice to encourage such students. The slow learners are attached with Advanced learners to work in student study projects. Advanced learners are encouraged to take up project works. Advanced information will be provided to such students. Advanced learners are motivated to take part in online quiz competitions and webinars. They are provided with e-links of MOOCs, N-List activities, Spoken Tutorial, portals for listening to lectures on advanced topics. Advanced learners are informed about competitive exams and career-oriented courses. They are advised to go through standard reference books in the library. Moderate learners are also provided with more study material, project works and are asked to improve their quality levels. Student seminars are regularly organized in all departments of our institution. This practice improving the confidence levels of students regarding their subject.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
582	30	1:19

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
30	19	11	0	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Dr Ch Ramanamma	Principal	Sevathathparini
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	HEP	2	04/03/2017	24/05/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Internal Quality Assurance Cell of the college prepares academic calendar based on the academic schedule of the affiliating University incorporating various curricular and co-curricular activities in consultation with various committees like Staff council, Time table, Home exams and Cultural committees. The same will be distributed to all departments and students. All departments chalk out their Annual Academic and Curricular Plans based on the academic schedule as per their timetable. The college adheres strictly to this plan. The IQAC monitors all the events scheduled in the annual academic and curricular plan and ensures that their conduct from time to time by involving department or committee concern. All the events listed will be conducted as per schedule without fail. Every department prepares timetable from the master timetable prepared by the time table committee and individual workload will be allotted to each faculty member in the beginning of academic year. Bridge courses are conducted to the newly admitted students. The students are categorized into fast, average and slow learners based on their performance in class, curricular activities like classroom seminars, assignments, project works, essay writing competitions etc. The home examination committee prepares schedule of Home exams and conducts them strictly as per the schedule. The answer scripts are evaluated, and performance of the students will be monitored. The students with poor performance are counselled. Remedial classes will be conducted to slow and average learners to improve their performance in the course concern. Assignments are given regularly to the students and evaluated. Various academic competitions like Essay writing, Elocution, group discussion, seminars are conducted as a part of the curriculum and students performance evaluated. All the details are recorded

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The University circulates academic schedule that specifies the duration of the semester, the date of commencement and end of semesters with list of holidays. In the beginning of the academic year an action plan is prepared by the IQAC. Separate timetables for Arts, Commerce, and Science are prepared with the help of Time table committee. The Internal Quality Assurance Cell prepares Annual academic and curricular plan with the coordination of Home examination Committee and co-curricular and extracurricular activities committee and circulates the same to all departments. In tune with the changes of syllabi made by the university, the college Library committee procures required number of books and research journals in the library as per the recommendations made by the in-charges of the departments concern. All the departments are provided with computers with high speed internet connectivity. The teachers are preparing Power point presentations, digitized notes, monographs and download YouTube videos to use in classes. Well-equipped laboratories, library with number of books, journals, e-books, English Language Lab, Free internet browsing centre are the facilities that are available for students and staff for the enrichment of curriculum. Digital class rooms, LMS Podium, smart boards, e class rooms are available and are being used regularly for teaching.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://yagcwchirala.ac.in/page.php?type=academics&id=pos-pso-cos>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year	Number of students passed in final year examination	Pass Percentage
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			examination		
3	BSc	MPC	16	9	56
3	BSc	MPCs	22	14	64
3	BSc	MZC	12	7	58
3	BSc	MCCs	11	6	55
1	BA	HEP	23	18	78
2	BCom	GEN	26	18	69
7	BCom	COMP	24	19	79
3	BSc	MSCs	12	7	58
3	BSc	BZC	16	13	81
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://yagcwchirala.ac.in/userfiles/YAFEEDBACK_TEACHER_2016-17.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	540	UGC- SERO	200000	200000
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
000	Nil	Nil	Nil	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	Nil	Nil	Nil	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International

0	0	0
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3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	CHEMISRTY	8	Nill
National	BOTANY	2	Nill
National	TELUGU	1	Nill

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
CHEMISTRY	15
BOTANY	3
TELUGU	4
COMPUTER SCIENCE	2

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Nill	0	Nill	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
000	0	Nill	Nill	0	0	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	0	12	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International Yoga Day	NSS	35	300
Distribution of Plants	NSS	15	150
Vanam Manam	NSS	12	86
Donation of Healthy food to HIV positive Children	NSS	14	25
Blood Grouping programme	NSS	10	287
Plantation Programme	NSS	8	175
Cup of Rice Programme	NSS	10	85
AIDS Awareness Rally	NSS	30	133
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	00	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
AWARENESS PROGRAMME	WOMEN EMPOERMENT CELL and RRC	RALLY ON AIDS AWARENESS	35	300
ENVIRONMENTAL PROTECTION	WEC, ECOCLUB	RALLY AND DISTRIBUTION OF SOIL GANESH IDOLS	20	225
Swachh Bharat	NSS	CAMPUS CLEANING	15	60
Swachh Bharat	NSS	CAMPUS CLEANING	10	75
ENVIRONMENTAL PROTECTION	NSS	DISRTIBUTION OF PLANTS	25	100
ENVIRONMENTAL PROTECTION	NSS	TREE PLANTATION	15	100
Swachh Bharat	NSS	CAMPUS	10	85

CLEANING

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	NA	Nill	Nill
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Job Training	Plant Propagation	Ravi Gardens, Bapatla	15/06/2016	30/04/2017	15
PRACTICAL	TRAINING IN CHEMISRTY PRACTICALS	OPTIMUS	28/10/2016	Nill	20
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Ravi Gardens, Bapatla	15/06/2016	Plant Propagation training	33
Optimus	28/10/2016	Training and Practical	44
Yontus	05/12/2016	Research work Collaboration	47
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
19	19

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Classrooms with LCD facilities	Existing

Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Laboratories	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	20709	424214	1297	187460	22006	611674
CD & Video	199	39800	0	0	199	39800

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. T. RAJA RAJESWARI	PPT	MS OFFICE	29/06/2016
SMT. M. SANTHOSH KUMARI	PPT	MS OFFICE	08/06/2016

[View File](#)

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	80	2	8	5	1	1	14	50	0
Added	0	0	0	2	1	0	0	0	0
Total	80	2	8	7	2	1	14	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Video Lessons	

	https://yagcwchirala.ac.in/page.php?type=infrastructure&id=digital-classrooms
PPTs	https://yagcwchirala.ac.in/userfiles/YA_PPT%202016%2017.pdf

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2	2	2	2

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Students of our institution are provided with physical facilities including Laboratories, Classrooms and Computers etc. Classrooms are spacious, well ventilated. They are provided with chairs, lights. The classrooms, glass boards, Smart boards, LMS podiums and furniture facilities are utilized regularly by the students. Laboratories are provided with required equipment, apparatus, furniture, lights, fans, Computers, boards, flow charts, posters, models, glassware etc. All the stock is entered in stock register/accession register as soon as it is supplied. The stock is verified regularly as per the stock register. New equipment will be procured whenever the curriculum modified or updated. Virtual classroom, smartboards are available for the usage in teaching. All the teachers will be provided opportunity to utilize smartboards and virtual classroom by allotting separate timetable in accordance with master timetable. Usage details are recorded in the logbook. Log registers are maintained in majority of the departments to record the usage of the various apparatus. There are about 27000 textbooks, journals, e-books, magazines, news papers are available for the students and staff. All the books purchased will be entered in the stock registered/entered of the central Library and in Soul software. The books are issued to the students as per the institution's policy. Some of the books will be issued to the departments on the request of the in-charge concern. Annual verification of books will be done regularly. Audit of books in the departmental library also done regularly. Racks of the books are cleaned regularly. Naphthalene balls are placed in racks. Spray of pesticides will be done to prevent white ants. Damaged books will be repaired regularly.

The budget for the library maintenance is made by the college management. Sports materials procured are entered in Stock register. Materials received are issued to students after entering in issue register. The materials are used carefully and maintained regularly. Any damages occurred will be get repaired. Gymnasium equipment are maintained regularly. Students and staff are allowed to utilize the available equipment. Log registered is maintained to record use of various equipment. All these facilities are provided at free of cost. NCC, NSS, Youth Red Cross, Eco club, Jawahar Knowledge Centre, APS Skill Development Corporation Centre, Grievance and Redressal Cell are available for students as a supporting service.

<https://yagcwchirala.ac.in/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	AP STATE WELFARE SCHOLARSHIP	366	1239607
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Communication skills and Oral Communication	16/08/2016	10	Dept of English
Professional and Life Skills	21/01/2017	10	Dept of English
Yoga Training	17/09/2016	100	Ramanand trust, Local Yoga trainer
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	Career Counseling - Andhra Bank, Chirala	275	250	Nil	Nil
2016	Awareness on Government jobs by N.Mu thyalarao, Lecturer in Maths	110	110	Nil	Nil
2016	Higher Studies by DJR Somayajulu, Lecturer in Computer Science	85	85	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	3	BA	HEP	ANU GUNTUR,	BPed, BED, MA(P.S)
2017	23	B.COM	COMMERCE	YAGDC CHIRALA, VRS & YRN CHIRALA, YVU KADAPA, ANU GUNTUR, JNTU KAKINADA	M.COM, MBA
2017	15	B.SC	SCIENCE	BEC BAPATLA, VRS & YRN, JAGAN'S PG COLLEGE NELLORE, ANU GUNTUR, SACET CHIRALA, PRATHIBHA ONGOLE, MG COLLEGE GUNTUR, JKC GUNTUR	MSC(CHEMISTRY, PHYSICS), MBA, MCA, BPed, MSC(MB), MSC(BOTONY)
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
----------	-------	------------------------

Football Federation Cup at Gopalgunj	National	1
All India Inter University Taekwondo competitions	National	1
State level TAEKWONDO championship	State	10
State level KUNGFU competitions	State	3
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	Football Federation Cup	National	1	Nil	Nil	M Kavitha
2016	All India Inter University Taekwondo competitions	National	1	Nil	Nil	P Madhuri
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council has a significant role to play in academic and administrative working of an Institution. On the other hand, it develops leadership qualities and certain other life values among the students. The college has a Student Council. The body of the Students' Council formed with the students those are meritorious and secured maximum marks in University examinations, meritorious cadets from NCC and NSS. The meritorious students have been chosen as class representatives and the class representatives elect their secretary. In this way, the Institute follows a democratic procedure in formulating the Council. The class representatives will look after everything of their class. They will represent requirements for their class with the teachers concern and bring the same to the notice of Principal and get it in due course and as per priority. They will bring their grievances to the notice of their mentor and get remedy from it. Students are drafted as members in various college committees. Their opinion also taken into consideration. The council members will play important role in the functioning of college activities. They participate actively in organizing of various academic activities and sports and games. They are involved in arrangements of different events. The Council members have been actively involved in hosting various socio-cultural events in the premises. The students' council play a major role in organizing annual day, cultural events, sports and games in the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The alumni association of our college is registered with the name 'Alumni Association, Government Degree College, Chirala'. It is registered with the register number 400 of 2018 by The Registrar of Societies, Ongole. The following is executive body of our Alumni Association, President- Smt.G.Lalitha Kumari, Vice President- Smt.K.Purna Kumari, Secretary- Smt.S.Savithri, Treasurer- Smt.M.Jyothi. Our Alumni has bank account in Union Bank of India, Chirala branch with account number 679502010003670. The Alumni donated Rs.3 lakhs for college development activities. The construction of Auditorium is under process with cooperation of our alumni. They have contributed a good deal to the development of the institution in terms of financial and non-financial aid since 2015. The executive committee of the association maintains regular communication with the head of the institution. The college conducts meetings with its Alumni Association to seek suggestions regarding the functioning of the college and infrastructure facilities. They show good interest and enthusiasm in the college developmental activities. They offer advice in matters related to the welfare of the students. They contact people who are interested in donating in cash or kind to the college. Their efforts have resulted in finding some donors who contributed considerable amounts for the development of the college. For instance, they approached a government retired lecturer in English, by name M. Kumuda, who donated Rs. 3, 00,000 for the development for the college. They started and completed construction of an open auditorium in the college campus at a cost of about Rs.10, 00,000. They showed determination, tenacity in completing the construction. They are able to complete the construction with the active cooperation of the principal, staff and students. This is a remarkable achievement. They are successful in creating a sense of solidarity and sisterhood among the past and presents students of the college. They have donated 4 sewing machines which are used to give training in tailoring to the students. The alumni association can be considered an asset to the institution. One instance may be mentioned as remarkable contribution by an individual alumnus. She happens to be working as lecturer in this college at present. She individually contributed, Note books to students for the last 4 years, Water storage tank, Hand pump for the bore well, 4 Uniforms to students. An alumni meet is organized every year. They review the activities taken up during the last year and make resolutions for the coming year. They maintain records properly. The alumni association can be considered an asset for the college.

5.4.2 – No. of enrolled Alumni:

214

5.4.3 – Alumni contribution during the year (in Rupees) :

269100

5.4.4 – Meetings/activities organized by Alumni Association :

3

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Student Council has a significant role to play in academic and administrative working of an Institution. On the other hand, it develops leadership qualities and certain other life values among the students . The college has a Student Council. The body of the Students' Council formed with

the students those are meritorious and secured maximum marks in University examinations, meritorious cadets from NCC and NSS. The meritorious students have been chosen as class representatives and the class representatives elect their secretary. In this way, the Institute follows a democratic procedure in formulating the Council. The class representatives will look after everything of their class. They will represent requirements for their class with the teachers concern and bring the same to the notice of Principal and get it in due course and as per priority. They will bring their grievances to the notice of their mentor and get remedy from it. Students are drafted as members in various college committees. Their opinion also taken into consideration. The council members will play important role in the functioning of college activities. They participate actively in organizing of various academic activities and sports and games. They are involved in arrangements of different events. The Council members have been actively involved in hosting various socio-cultural events in the premises. The students' council play a major role in organizing annual day, cultural events, sports and games in the college. There are different departments and subjects in the College. The senior staff member in the subject will be the in-charge of the department. The head is the prime authority in the department. All the rights are preserved with the head of the department. Hence, there is scope for enrichment of the departments due to liberty in respect of powers. In - charges of all departments will hold departmental meetings with staff regularly and discuss about various issues related to their subject and department. All the faculty members have given the freedom to express their opinions relating to order or to purchase any study material or required instruments for the academic development. In the case of the administrative work the Principal assigns the Office Superintendent as the prime authority. All the circulars/ correspondents from the University and the Government are communicated and discussed with the concern committee and office staff. Therefore, there is a good work culture between the teaching and the non-teaching staff

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	ICT Integrated teaching is in practice. Student entered methods are adopted. Experiential learning strategies and methods are implemented. It includes conducting Field trips and field observations, conducting study projects, Computer Labs, Chemistry Labs, Physical Labs, Botany and Zoological Labs, and also conducted certificate courses for each program and course. Digital Learning and E-Learning is in Practice including the LMS, PPTs, usage of ICT Tools in the class rooms, usage of Digital Class Rooms and Virtual Class Rooms.
Examination and Evaluation	The various examinations for U.G Programs shall be conducted in accordance with the Academic Rules and Regulations for U.G Courses and also as

per the examination calendar given by the Acharya Nagarjuna University, Guntur, Andhra Pradesh.. External examinations and internal examinations are conducted successfully as per the schedule given by the University. The evaluation of a student for each semester shall be as per the marking scheme given by the University and Commissionerate of Collegiate Education, Vijayawada, AP. Internal Evaluation of a student is based on performance of student in Mid Exams/class tests/Assignments/Seminars/Practical Sessions/ Viva-Voce/Field visits and Observations conducted by the course faculty during that semester. The mode of internal evaluation is announced by the course faculty at the beginning of the course. Internal evaluation marks shall be sent to the University at the end of the semester.

Research and Development

To inculcate research in the students student study projects are in the practice and students are guided. Some of the staff members are pursuing Ph.D and some are applying MRPs

Admission of Students

Campaigning was done to improve the admissions. Students are guided about the procedure of the admission. Members of the admission committee will guide the students and parents. They council the students about various groups offered and outcomes . They are being guided in choosing of proper group at the same time the final decision will be left with the student only to choose her group.

Library, ICT and Physical Infrastructure / Instrumentation

New books are procured. Departments are provided with high speed internet with 50Mbps. ICT equipment like Computer systems, LDC projectors, Audio systems have been procured. Public Addressing System over the campus developed. Equipment for the laboratories purchased.

Industry Interaction / Collaboration

MOUs are signed with some institutions and colleges for mutual collaboration in projects, practicals.

Human Resource Management

Students are taught with Human values and ethics. They are exposed to enjoy the joy of sharing by visiting Old age homes, orphanages. Students are trained in Social service activities through NCC, NSS, Eco club. Students are

imparted with training in Tailoring, Embroidery etc.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Admissions, fee collection are made with computer aided.
Planning and Development	Teaching of all subjects is well planned or scheduled. Classes are conducted in accordance with the scheduled plan. Exams are also conducted as per the scheduled.
Finance and Accounts	Fee collection, payments of bill are made with the help of system.
Student Admission and Support	Admission procedure placed on the college website. Courses offered, admission procedure, fee structure will be placed on the portal. Students are well guided and counselled in selection of required group. Students are well supported in the campus. All the grievances are resolved through the Ward system.
Examination	Schedule of the examinations will be published as per the Annual Academic plan. Time table of exams will be circulated to students well in advance. Home examinations will be conducted by the Examination committee as per the schedule. Script are evaluated and performance of the students will be discussed.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	Nil	0000	Nil	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Preparation of E	Nil	16/03/2017	28/03/2017	13	Nil

	content					
2017	Nil	Training on MS OFFICE	14/03/2017	24/03/2017	Nil	4
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Wireless communications and its emerging technologies	1	01/09/2016	03/09/2016	3
REFRESHER COURSE in Languages	1	17/10/2016	05/11/2016	21
Skill Development Training Programme in Computers	1	07/11/2016	17/11/2016	11
RC in Educational Technology	3	11/07/2016	01/08/2016	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF , EHS , GIS, APGLIS, FREE HOMEO MEDICINE	GPF , EHS , GIS, APGLIS, FREE HOMEO MEDICINE	HOMEO MEDICINE, HEALTH CENTRE

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

As this is a Government Organization, Internal and External audits are conducted periodically in our college. Each financial transaction is monitored by the Finance Committee consisting of three or four members under the chairmanship of Principal. There are separate committees for the maintenance of UGC grants, RUSA Funds, CPDC fund, Alumni fund, Examination fund, Scholarships and Special Fee fund, etc. Each committee keeps the income and expenditure statement before the Staff Council under the chairmanship of principal. Later the expenditure is settled by the Administrative Office on the submission of proper bills countersigned by both the Head of the Department and the

Principal. All the financial accounts and all the documents such as Cash Books, Ledgers, Cheques Issued, Fee Collections Register, Vouchers, Bills and Receipts are properly maintained and updated. The funds are utilized in a proper and transparent manner. Internal Audits: Internal audits are carried out in the form of annual stock verification and academic audits. At the end of every academic year, stock verification committees are nominated by the Principal which submit a report on the maintenance of stock by the departments. The Endowments Prize Committee guided by the Principal is responsible for managing the funds received through endowments, sponsorship and contribution from philanthropists and retired teachers. The accumulated interest gained from endowment donations is utilized for giving away prizes to the meritorious students. . At the end of every year, stock verification committees verify the accounts and purchases in all the departments. Every teacher who leaves the college on retirement or transfer has to submit the No Due Certificate from all Departments. The teacher has to handover the records and account books to the person in charge. External Audits: There are two types of external audits - ? AP State A.G audit team (Audit General), ? RJDCE team (Regional Joint Director of Collegiate Education). The Accountant General Office, Andhra Pradesh, Hyderabad last audited our accounts in the year 2018. The latest audit by a team of auditors from the Office of RJDCE, Guntur was conducted in January 2015. Periodically the utilization certificates issued by an external registered Chartered Accountant are obtained after getting the accounts audited.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
LIONS CLUB, ROTARY CLUB,ALUMNI ASSOCIATION, ITC	596600	TAEKWONDO TRAINING FOR STUDENTS, TUITION FEE FOR SOME STUDENTS, CONSTRUCTION OF OPEN AIR AUDITORIUM
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6.4.3 – Total corpus fund generated

485545

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	ACADEMIC AUDIT BY CCE AP	Yes	IQAC
Administrative	No	Nil	Yes	PRINCIPAL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parents of the students will attend Parent - Teacher association meeting whenever arranged. 2. They will participate and give suggestions regarding the survey on Curriculum and Teaching - learning process. 3. They will meet the Teacher and enquire about the progress of their children.
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6.5.3 – Development programmes for support staff (at least three)

1. Support staff are encouraged and supported to procure higher qualification.
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2. They are guided and counselled in service matters. 3. They are being involved in administration to make them familiar with different activities.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. New courses like M.S.Cs(Mathematics-Statistics- Computer Science) M.C.Cs(Mathematics-Chemistry- Computer Science) started in 2014-15 2. Value added, Certificate courses are introduced 3.ICT enabled teaching learning is encouraged in the college by procuring LCD projectors.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Preparation of E-Content	13/03/2017	16/03/2017	28/03/2017	13
2016	APPLY FOR UGC PROJECTS	01/08/2016	17/08/2016	18/08/2016	20
2017	GUIDELINES FOR UGC FINANCIAL ASSISTANCE FOR SEMINARS	23/03/2017	24/03/2017	24/03/2017	10

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Awareness Program on Human Trafficking	30/07/2016	30/07/2016	225	5
National Education Day	11/11/2016	11/11/2016	125	5

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The college is eco friendly. It has tree plantation in more than three acres. As part of environment friendly practices for energy conservation, Solar panels have been installed on the college rooftop. 'A grid Tied Inverter Solar System with Net Metering' consisting of a PV module, Grid Tie Inverter and Net meter

has been installed . The solar equipment has been supplied and installed by the Windstream Energy Technologies which is empanelled with MRNE and NREDCAP. The total cost of the solar panels and other equipment is Rs. 16,85,000. It is a rooftop 20KW(on-grid) Solar Hybrid renewable energy system. The amount required for the for project has been spent from funds provided by RUSA under component 7, procuring equipment. As our Institution looks forward to reduce electricity costs, a grid- connected system is adopted in the college. As the grid does not need battery in the system, it helps to lower the maintenance cost. Due to better use of grid the electricity expenses for the Institution is charged at Rs50, 000 to 80,000. The annual power requirement met by renewable energy source is 20kw. The college Solar panel is connected to the power grid. The solar panels generate power which reduces the consumption of electricity from the grid and cuts down electricity bills. If this power is not sufficient to meet the needs of the college, the required balance is provided by the utility grid. If the solar panel system generates more electricity than the college is using, the Net meter converts DC to AC and it will feed the excess power to back to the grid. There are about 141 electric light bulbs in the campus out of which 34 are LED bulbs. That is, 30 of the total electric light bulbs are LED bulbs. There are no incandescent bulbs. All the light bulbs are either fluorescent or LED. We are planning to replace all the fluorescent bulbs with LED bulbs in future.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	Nil	15/08/2016	1	Distribution of Nutritious Food to HIV positive Children	Malnutrition	50
2016	Nil	1	06/08/2016	1	Guest Lecture	Women Empowerment	100

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
STUDENTS	Nil	<ul style="list-style-type: none"> Punctuality and discipline - The students are informed at the commencement of the academic year that they should attend the college

every day and be disciplined on the campus. • Biometry attendance: The students are instructed to mark their attendance on the biometry devices before 10.15 am and after 5 pm on all working days. The students who come from neighboring villages are given special allowance to mark their attendance before 10.30 am. • Attentiveness in the class: The students are supposed to be attentive in the class while instruction is going on. They are required to participate in the teaching-learning process without disturbing either the teacher or fellow students. • Participation in co-curricular and extra-curricular activities: The students' participation in co-curricular and extra-curricular activities held on the campus is mandatory. • Dress code and uniform: The students are instructed to wear uniform on all working days except on Saturday. The uniform is to be in light pink color. While participating in rallies, field visits and other extension programs dress code is mandatory. They need to have their hair neatly combed.

STAFF

Nill

• Punctuality: The staff members are expected to be punctual and attend the class work on time. • Biometry attendance: The members of both teaching and non teaching staff are instructed to mark their attendance on the biometry devices before 10 am and after 5 pm on all working days. • Use

of mobile apps for students' attendance: The teaching staff members should upload the students' attendance using their mobile app before completing the class/period on all working days. • Dress code: The staff members are to wear formal dress women are to wear invariably sari so as to represent the Indian culture. • Patience and empathy: With a conviction that the students are under their protection, the staff are supposed to be patient and empathetic with them and treat them with courtesy and with a smiling face. Then only a healthy bond of relationship is established between the teachers and the students

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Distribution of Plants	25/07/2016	25/07/2016	150
Plantation Programme	25/08/2016	25/08/2016	175
Cup of Rice Programme	16/11/2016	16/11/2016	85
TEACHING OF HUMAN VALUES AND PROFESSIONAL ETHICS	28/07/2016	30/09/2016	200

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

TREE PLANTATION BAN ON USE OF PLASTIC CARRY BAGS USE OF LED BULBS WASTE MANAGEMENT UNDER GREEN INITIATIVES GREEN AUDIT

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

ORGANIC FARMING 2. Objectives of the Practice : • To inculcate plant growing habit. • To promote Kitchen gardening • To acquire fresh, pesticide free greens and vegetables for the household. • To experience the joy of own cultivation. • To minimize the household expenditure to some extent. • To use the available resources in a beneficial manner. • To provide non- contaminated food. 3. The Context: To meet the food requirement of the abnormally growing population the Govt. of India had introduced Green Revolution. With the efforts of Dr. M.S

Swaminathan our nation succeeded in getting good yields in many crops. During the green revolution usage of Chemical fertilizers extensively increased. Usage of pesticides, fungicides increased. This resulted in making the soils / field polluted, barren and environment polluted. The food grains, vegetables that cultivated in such soils became harmful to the humans. Consumption of such food materials caused severe diseases. To avoid all these harmful effects some of the reformers, environmental lovers started Organic farming. In this practice usage of fertilizers is strictly restricted. Usage of pesticides allowed only up to a certain percentage. Consumption of such Agro based food products not only improves health of the human beings but also make the environment pollution free.

4. The Practice: The open area of the college is divided in to small segments and these segments are allotted to students of some classes. This area was not used for the cultivation of any plants. These students started Organic Farming under the guidance of Sri. D. John Raj, Lecturer in Economics. Students cultivating leafy vegetables like Fenugreeks(menthi), Kenaf Leaves(gongura), Curry leaves (karivepaku), Amaranthus(Thotakura), Spinach(Palakura), Garden sorrel(chukka kura), vegetables like Plantain, drum sticks, Brinjal, Cluster beans, Ladys Fingure, Tomato, Radish, bottle guard, fruits like Guava, Sapota, Banana, Lemon, Papaya. Students will take proper care of their plantations. They irrigate those plants regularly. For this purpose, they use the waste water from the departments and bore water with the help of water tubing. They use compost as manure that derived through recycling of waste paper, fallen leaves other organic materials like removed plants / plant parts. Cultural practices like removal of weed, insects will be done regularly.

5. Evidence of Success: Students are successful in getting yield from these plants. They learnt cultural practicing methods for different plants. The leafy vegetables, vegetables are being used in the attached hostel's mess. This resulted in not only reduction in daily mess bill but also the joy of cultivation. Students are very much excited in utilizing or consumption of fresh, pollution or contamination free vegetables and fruits cultivated by themselves. Some of the fruits are distributed freely to the people of Old age home, Orphanages, and staff. Some of the vegetables and leafy vegetables were sold at controlled price/ rates. Interested faculty purchased them. This money was availed for the procure some tools that are required in cultivation. With this success students are volunteering themselves for organic farming in the college premises. They implementing the same methods in cultivation of kitchen garden at their home.

6. Problems Encountered and Resources Required: As this is a part time or free time practice it require more knowledge and skill for practice. More equipment is required. Cultivation is interrupted during summer vacation.

STUDENTS' PRUDENTIAL BANK - One Rupee saving is One Rupee Earning

2. Objectives of the Practice:

- To inculcate saving habit / practice among students especially women students.
- To create awareness about the value of hard-earned money.
- To make students financial literates.
- To provide practical knowledge of Banking.
- To avoid unnecessary wastage of money.

3. The Context: In our India especially in Andhra Pradesh majority of the families belongs to lower middle class or middle class. Earning members will be very few in each family. It became very difficult even to live a simple living with the earnings. So every member of such families should adopt Financial discipline. As a women she is the family manager or organizer in all aspect. If mother of the family have financial discipline the entire family will not face any financial problems in future also. This practice not only reveals the value of money but also reveals how difficult to earn a rupee. With this objective Department of Economics under the supervision of Sri. D. John Raj, Lecturer in Economics started this practice for our students only.

4. The Practice This students prudential bank is being run by some of the students from I,II and III BA. In the college notices are displayed about the Students' Prudential Bank. All the students of this college are eligible to join this scheme. Interested students have to fill up the application form and can join

only on one condition that they have to reveal source/where from they got money that going to be deposit in the Prudential Bank. Scrutiny of the application will be done by the senior students who are the members as well as organisers. After fulfilling all details, a Savings Account number will be generated and student can save money in her account. This is money can be withdrawn at any time on all working days. For withdrawal of money the depositor have to fill up withdrawal form stating the reason of withdraw. In emergency amount can be paid to the depositor through PhonePe also. Constrains/Limitations: Nil 5. Evidence of Success: 1. As it is a voluntary programme 90 students are members/ depositors in this scheme at present with Rs. 12,000 amount as the deposits. 2. Savings amount helped the students to meet emergency expenditures such as to study the study materials, medicines to pay exam fee etc. 3. Majority of the depositors have witnessed this. 4. Depositor students able to follow or know the banking procedure. 5. It made easy for them to understand the Banking lesson of their curriculum. 6. Able to understand the hierarchy of Banking. 7. Students are able to convey the message of saving. 8. Students became ambitious to become a bank employee. 6. Problems Encountered and Resources Required Problems not yet faced so far as the bank publishes its balance sheet at quarterly. 7. Notes (Optional) Nil

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Women empowerment is the main vision of the institution. With this vision our institution is working for the overall development of the women students. We impart training to the students keeping this aspect in mind. Self defense is very essential for the woman students especially to face problems courageously in terms of protecting themselves. In our college we train the students in Taekwando. Training classes are conducted in Taekwando for 4 months every year. Sri Sd.Sallavuddin and his team takes the classes for 150 students in which self defense scheme are taught. These classes are conducted from 4 p.m. to 5 p.m. daily. Teakwando training includes self protection techniques, physical exercises, concentration techniques of mind, meditation, Yoga etc., monthly tests are conducted for the training and their performance is evaluated in terms of theory and practice. Their periodical progress is documented. Based on the college level performance, the best performers are encouraged to participate in Taekwando tournaments at University and State level. Many of our trainees have won Gold, Silver and Bronze medals every year. Not less than two trainees are selected at the University level every year to represent our college at the National level competitions. This training program has developed not only developed competitive spirit among the students but also improved self confidence among the students, besides gaining physical fitness. This is the distinctiveness of our college and surprisingly there are many students who wish to take admission in our college, especially for joining Taekwando training in our campus. This program enhances not only physical health but also mental soundness by proving the saying 'A Sound mind in a Sound body with the results of this training, our students protect themselves from the harassment of gents in the society. They also come to the rescue of the lady victims harassed by gents while coming to college returning to homes. The neighborhood of our trainees also live with peace of mind and courage inspired by our taekwondo trainees. In this way our students become examples to so many ladies to live fearlessly in the society.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

1 To prepare subject wise/paper wise curricular plans by teachers 2 To help in preparation of study projects by students 3 To get MOUs with several Academic institutions and Industries 4 To publish institutional magazine "Spoorthi" for the next academic year 5 Conduct of placement drives under JKC 6 Submission of online assessment report for grading to NIRF -2018 AISHE - 2018 7 Observance of nationally and internationally significant days 8 Preparation and uploading of API scores of teachers into CCE website 9 Preparation for academic audit by CCE 10 Strengthening the Entrepreneurship through Women Empowerment Cell 11 Encouraging and involving the students in social service activities 12. conduct MOOCS online course 13. start New PG Courses 14.To follow ICT enabled teaching for effective implementation of curriculum delivery and successful teaching learning evaluation. 15. To involve more students in getting the benefits of MANA TV lessons. 16. To involve more students in experiential and participative learning. 17. To involve more students in more number of field visits. 18. To include more students in various college committees 19. To encourage more teachers to participate in various training programs including orientation and refresher courses - offline and online 20.To involve students in more extension and outreach programs through NSS 21. To organize health camps, blood donation awareness programs etc. 22.To take necessary measures to update the infrastructure and e-resources from time to time for the benefit of students and staff 23. To maintain effective documentation on student progression and support 24.To initiate more measures for green environment, plastic ban, energy saving, swatch bharath etc. 25. To effectively undertake solid, liquid and e-waste management 26. To improve healthy best practices 27.To continue self defense training programs 28. Uphold the institutional distinctiveness 29. To take all necessary steps for protecting environmental pollution on the campus. 30. To see that all teachers maintain proper documentation of various activities 31. To organize more student seminars, general seminars, workshops, conferences etc. 32. To conduct more co-curricular programs like subject quizzes, discussion, debates, sessions, conversations etc. 33. To use more effectively the library and reading room. 34. To conduct more programs by JKC and placement cell 35. To encourage more students to participate in literary, cultural and sports competitions at various levels.